

MINUTES: May 16, 2017

MEETING: NORTH FLORIDA COMMUNITY COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair  
Mr. John Grosskopf, President  
Mrs. Sharon Benoit  
Mr. Travis Coker  
Mrs. Sandra Haas  
Mr. David Howell  
Mr. Ricky Lyons  
Mr. Billy Washington  
Mr. Al Williams

ABSENT: Mr. Gary Wright

STAFF PRESENT: Ms. Cissy Adleburg  
Mr. Andy Barnes  
Ms. Denise Bell  
Mr. David Dunkle  
Ms. Cindy Gaylard, Recording Secretary  
Ms. Kay Hogan  
Mr. Scott Hubert, Audio Visual Technician  
Dr. Cheryl James  
Mr. Skip James  
Dr. Carol O'Dell  
Ms. Kim Scarboro

Mr. Bruce Leinback, Board Attorney

VISITORS: Emily Grosskopf, SGA President (Madison County)  
Cadyn Gentry, SGA Vice President of Promotions (Suwannee County)  
Kollin Blanco, SGA First Year Senator (Suwannee County)

The Board meeting was called to order by Chairman Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Al Williams.

**MOTION:** (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

**MOTION:** (Mr. Al Williams/Mr. Coker) That the District Board of Trustees approves the minutes as presented of the April 18, 2017 regular Board meeting. The motion carried unanimously.

**MOTION:** (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves the Letter of Agreement with CareerSource North Florida as presented at the meeting. After an overview by Mr. Dunkle, the motion carried unanimously.

**MOTION:** (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves to formally recognize Diane Head of CareerSource North Florida with a proclamation in appreciation of her work and effort in the partnership with CareerSource North Florida and the Letter of Agreement for the “Sector Strategy Community-based Training Grant.” After an overview by Mr. Dunkle, the motion carried unanimously.

Ms. Hogan thanked the Trustees for their participation at the Spring Graduation ceremonies.

Ms. Bell presented Student Government Association (SGA) officers, and they introduced themselves to the Board as follows:

- Emily Grosskopf, Madison County – SGA President
- Cadyn Gentry, Suwannee County – SGA Vice President of Promotions
- Kollin Blanco, Suwannee County – SGA First Year Senator

**MOTION:** (Mrs. Haas/Mr. Lyons) That the District Board of Trustees approves the following personnel recommendations:

- Hiring of Dr. Cheryl James as Executive Director of Development and External Affairs/Public Information Officer
- Change of Nick Skipper from Career Staff to Administrative Staff
- Resignation of Rosemary Martin, RN, Nursing Instructor

After an overview by President Grosskopf, the motion carried unanimously.

**MOTION:** (Mr. Lyons/Mrs. Benoit) That the District Board of Trustees approves the Equity Report as presented. After an overview by Ms. Bell, the motion carried unanimously.

**MOTION:** (Mrs. Haas/Mr. Al Williams) That the District Board of Trustees approves the warrant list for April 2017 as presented. The motion carried unanimously.

The Revenue and Expenditure Report for April 2017 was presented as an item of information, as was the Statement of Account.

**MOTION:** (Mr. Howell/Mrs. Haas) That the District Board of Trustees approves the 2017-2018 Educational Facilities Spot Survey with the adjusted page presented at the meeting. After an overview by Mr. Barnes, the motion carried unanimously.

Dr. James presented the report of the Office of Development and External Affairs and discussed the following:

- Hamdi Saleh, former Ambassador from Egypt, and Dr. Alvin Jackson, Foundation Board member from Suwannee County, visited NFCC to discuss possibilities for future partnership.
- Jenyethel Merritt Award applications have been mailed to all six counties. The Ceremony will be held on June 24, 2017, at Van H. Priest Auditorium.
- Suwannee River Junior College Alumni and Friends Reunion – October 21, 2017

- Terry Bennett – 1982 Alumni – Alumni Reception on November 11, 2017
- Dr. Stephen Malloy – 1971 Alumni
- Parker Poe Foundation
- Dueling Pianos International – April 14, 2018 GALA
- Murder Mystery Dinner Theatre Fundraiser
- Scholarships presented at High School Awards Programs
- Emily Coker Memorial Scholarship
- Title III Grant application submitted
- Grants Coordinator Charlotte Hughes and Committee are reviewing several funding opportunities.

Ms. Scarboro presented a College Advancement update and discussed the 2017 NFCC Mascot Survey Results.

**MOTION:** (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves to stay with the Sentinel (mascot) icon. After discussion, the motion carried unanimously. President Grosskopf said we will begin securing some versions of the Sentinel icon to present to the Board.

### **PRESIDENT'S HIGHLIGHTS**

- We were very saddened to learn of the death of former NFCC Trustee Mikey Wilson. She was a great Trustee for the College and will truly be missed. Also, her daughter, Laura Gallagher, was a contracted government relations person for the College several years ago and was a tremendous asset to the College.
- He had lunch with former Trustee RB Davis, who is in a battle with cancer. He looks great and is in good spirits and believes that whatever is learned in his experimental treatments will help someone else in the future. He was a model Trustee, and we wish him the very best.
- Our five-year Strategic Plan is expiring, and with the uncertainties with regards to governance and performance funding, he presented to the College and received approval to share with the Board an alternative Strategic Plan idea of something similar to “North Florida 2020” that will emphasize our most important principles to which we are going to commit for this next phase. He requested the Board’s permission to proceed with this idea, and at the Summer Retreat he will give a much more detailed work-up of this to approve in August.

**MOTION:** (Mr. Coker/Mrs. Haas) That the District Board of Trustees approves to authorize College administration to proceed with a Strategic Plan similar to “North Florida 2020.” The motion carried unanimously.

- He gave an update on legislative issues and discussed the following:
  - Senate Bill 374
  - Letter from Governor Scott with questions (He distributed copies of the questions to Trustees, and NFCC’s responses and initiatives were discussed.)

### **ATTORNEY TIME**

- At the last Board meeting Trustees voted to grant Chef Art Smith/Reunion Center an additional six-month extension to pay the balloon payment on the mortgage of the Mansion. The document

includes all of the terms specified by the Board, and both Mr. Smith and Chairman Williams have signed it, and the document has been recorded. The supplemental down-payment will be due on July 1, 2017, if Mr. Smith has not closed prior to that date.

- Regarding the lift station situation, after the last meeting, we had a meeting with Florida Rural Water Association representatives, as well as the City of Madison representatives, and they will be developing the surcharge that was a component of the proposed settlement agreement that was initially approved by the Board but was not approved by the City Council. They gave us a 60-day time table for completion of their development of the surcharge that would expire toward the end of this month. There is a possibility of that being completed prior to that date, and if so, it may be that we can hold the second and final meeting required by the Governmental Dispute Resolution Act. When we get the surcharge, he will be in contact with Trustees regarding their availability for a joint meeting in June with the City Council. In conjunction with that, he would also like to have a brief Shade Meeting, hopefully on the same day as the meeting with the City Council. (The possibility of having the Shade meeting on the same day as the regular June Board meeting and Budget Workshop was mentioned.)
- Regarding Kids Incorporated, President Grosskopf has informed the Executive Director/CEO of that organization that the College is moving forward with obtaining information on the 2004 value of the College property being leased by Kids Incorporated. It may well be that the data is available at the next meeting.

Dr. Carol O'Dell presented an overview of the data listed in the document previously distributed to the Trustees by President Grosskopf for discussion. She specifically discussed the growth in several of our programs and the excellent employment rate of our graduates. She and Trustees commented that NFCC is doing an outstanding job educating students and in preparing them in areas of high demand and employability.

### **GOOD OF THE ORDER**

- Mr. Washington and several others commented that a number of people have expressed to them their appreciation for having two graduation ceremonies.
- Mr. Coker commented that he attended his first RN Pinning Ceremony, and it was very meaningful and impressive, and he thoroughly enjoyed it.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on June 20, 2017, following a Budget Workshop at 5:30 p.m. in the North Florida Community College Board Room.

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

John Grosskopf  
President

Michael R. Williams  
Chair

/cmg