



NORTH FLORIDA COLLEGE
RFQ-NFC-01-2024
INDIVIDUAL MEMBER INTERVIEW EVALUATIONS
MEETING MAY 6, 2024 9:30, 10:15, 11:00, 11:45 AM BUIDLING 9 RM 20

Instructions for completing form:

The Evaluation Committee will use the following criteria to evaluate and assign points or scores to each Respondent's presentation and interview. The maximum attainable point value for the presentation and interview is 50 points. The maximum attainable point value for each area to be assessed is indicated below. Do not initial confirmation until 11:45 am meeting.

\*\*\*\*\*

TIME - 9:30AM

Architectural Firm \_\_\_\_\_ Committee Member \_\_\_\_\_ |

Table with 4 columns: Criteria, Maximum Points, Awarded Points, 11:45 am Confirmation. Rows include Project Team, Design Approach, Knowledge of SREF, and Completeness of Presentation.

Total Points N/A

\*\*\*\*\*

TIME - 10:15AM

Architectural Firm CRA Committee Member \_\_\_\_\_ |

Table with 4 columns: Criteria, Maximum Points, Awarded Points, 11:45 am Confirmation. Rows include Project Team, Design Approach, Knowledge of SREF, and Completeness of Presentation.

Total Points 37/42

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TIME - 11:00AM

Architectural Firm Walker Committee Member \_\_\_\_\_ |

Table with 4 columns: Criteria, Maximum Points, Awarded Points, 11:45 am Confirmation. Rows include Project Team, Design Approach, Knowledge of SREF, and Completeness of Presentation.

Total Points 47



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INTERVIEW EVALUATION CRITERIA

After Respondents have been evaluated on their written submissions, three (3) Respondents with the highest scores will be more closely considered through an interview which will include introductions to the Evaluation Committee of the proposed architectural team and a presentation of the team's approach to performing the representative projects and services listed in this RFQ.

IT IS NOT THE INTENT OF THIS PRESENTATION TO BE A PROPOSED DESIGN PRESENTATION FOR THE PROJECT.

Invited Respondents will be allowed 20 minutes to make introductions of the proposed project team and explain how the team will use their expertise and experience to approach and ensure a successful project for North Florida College.

The Evaluation Committee will use the following criteria to evaluate and assign points or scores to each Respondent's interview. The maximum attainable point value for the interview is 50 points.

\*\*\*\*\*

1. Proposed Architectural Project Team, Staff and Functions (Up to 20 points)

The Respondent shall propose the Architectural Project Team including appropriate consulting engineers as applicable which will be assigned to the College. The Respondent shall introduce the team to the Evaluation Committee, describe their ability and experience, and indicate the function of each within their organization and their proposed role on projects.

\*\*\*\*\*

2. Design Approach and Methodology (Up to 10 points)

As a part of its services, the Respondent shall indicate knowledge, experience in master planning for existing sites, educational specifications, design, evaluation of building systems, a discussion of hard-bid delivery experience, along with recommendations for creation of optimum value in meeting design and budget requirements to include reduction of change orders and an emphasis on lifecycle, sustainability, and maintenance.

**3. Knowledge of SREF (Up to 10 points)**

Each Respondent shall demonstrate their knowledge of State Requirements for Educational Facilities (SREF) and the Florida Building Code (FBC) as it relates to the architectural/engineering design, space planning, documentation, construction documents, and management of the construction process after hard-bid award of a construction contract.

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**4. Completeness, Responsiveness, and Effectiveness of Presentation (Up to 10 Points)**

The Committee will evaluate the effectiveness of the Respondent's presentation in addressing each evaluation criteria and the Respondent's ability to convey a clear, straight forward, and concise depth of understanding and appreciation of the scope of work of the projects within the allotted time for doing so. The Committee will also assess the Respondent's responsiveness to questions posed by the Committee.



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**TIME - 9:30AM**

Architectural Firm NA Committee Member 2

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	NA	
2. Design Approach	10	NA	
3. Knowledge of SREF	10	NA	
4. Completeness of Presentation	10	NA	

Total Points 0

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**TIME - 10:15AM**

Architectural Firm CR2A Committee Member 2

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	18	(initials)
2. Design Approach	10	7	(initials)
3. Knowledge of SREF	10	9	(initials)
4. Completeness of Presentation	10	9	(initials)

Total Points 43

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**TIME - 11:00AM**

Architectural Firm Walker Committee Member 2

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	17	(initials)
2. Design Approach	10	9	(initials)
3. Knowledge of SREF	10	8	(initials)
4. Completeness of Presentation	10	10	(initials)

Total Points 44



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1. Proposed Architectural Project Team, Staff and Functions (Up to 20 points)

The Respondent shall propose the Architectural Project Team including appropriate consulting engineers as applicable which will be assigned to the College. The Respondent shall introduce the team to the Evaluation Committee, describe their ability and experience, and indicate the function of each within their organization and their proposed role on projects.

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2. Design Approach and Methodology (Up to 10 points)

As a part of its services, the Respondent shall indicate knowledge, experience in master planning for existing sites, educational specifications, design, evaluation of building systems, a discussion of hard-bid delivery experience, along with recommendations for creation of optimum value in meeting design and budget requirements to include reduction of change orders and an emphasis on lifecycle, sustainability, and maintenance.

**3. Knowledge of SREF (Up to 10 points)**

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**4. Completeness, Responsiveness, and Effectiveness of Presentation (Up to 10 Points)**

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TIME - 9:30AM

Architectural Firm \_\_\_\_\_ Committee Member 3

Table with 4 columns: Criteria, Maximum Points, Awarded Points, 11:45 am Confirmation. Rows include Project Team, Design Approach, Knowledge of SREF, and Completeness of Presentation.

Total Points 0

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TIME - 10:15AM

Architectural Firm CRA Committee Member 3

Table with 4 columns: Criteria, Maximum Points, Awarded Points, 11:45 am Confirmation. Rows include Project Team, Design Approach, Knowledge of SREF, and Completeness of Presentation.

Total Points 49

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TIME - 11:00AM

Architectural Firm Walker Architect Committee Member 3

Table with 4 columns: Criteria, Maximum Points, Awarded Points, 11:45 am Confirmation. Rows include Project Team, Design Approach, Knowledge of SREF, and Completeness of Presentation.

Total Points 47



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1. Proposed Architectural Project Team, Staff and Functions (Up to 20 points)

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2. Design Approach and Methodology (Up to 10 points)

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**3. Knowledge of SREF (Up to 10 points)**

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**4. Completeness, Responsiveness, and Effectiveness of Presentation (Up to 10 Points)**

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**TIME - 9:30AM**

Architectural Firm NA

Committee Member 4

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	NA	K.S.
2. Design Approach	10	NA	K.S.
3. Knowledge of SREF	10	NA	K.S.
4. Completeness of Presentation	10	NA	K.S.

Total Points NA

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**TIME - 10:15AM**

Architectural Firm CRA Architects

Committee Member 4

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	20	K.S.
2. Design Approach	10	10	K.S.
3. Knowledge of SREF	10	10	K.S.
4. Completeness of Presentation	10	10	K.S.

Total Points 50

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**TIME - 11:00AM**

Architectural Firm Walker Architects

Committee Member 4

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	20	K.S.
2. Design Approach	10	9	K.S.
3. Knowledge of SREF	10	10	K.S.
4. Completeness of Presentation	10	9	<del>48</del> K.S.

Total Points 48



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**TIME - 9:30AM**

Architectural Firm NONE

Committee Member 5

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	0	
2. Design Approach	10	0	
3. Knowledge of SREF	10	0	
4. Completeness of Presentation	10	0	

Total Points N/A

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**TIME - 10:15AM**

Architectural Firm CRA

Committee Member 5

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	20	<i>[Signature]</i>
2. Design Approach	10	7	<i>[Signature]</i>
3. Knowledge of SREF	10	10	<i>[Signature]</i>
4. Completeness of Presentation	10	9	<i>[Signature]</i>

Total Points 46

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**TIME - 11:00AM**

Architectural Firm Walker

Committee Member 5

Criteria	Maximum Points	Awarded Points	11:45 am Confirmation
1. Project Team	20	20	<i>[Signature]</i>
2. Design Approach	10	9	<i>[Signature]</i>
3. Knowledge of SREF	10	10	<i>[Signature]</i>
4. Completeness of Presentation	10	9	<i>[Signature]</i>

Total Points 48



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2. Design Approach and Methodology (Up to 10 points)

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**3. Knowledge of SREF (Up to 10 points)**

Each Respondent shall demonstrate their knowledge of State Requirements for Educational Facilities (SREF) and the Florida Building Code (FBC) as it relates to the architectural/engineering design, space planning, documentation, construction documents, and management of the construction process after hard-bid award of a construction contract.

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